



POSITION INFORMATION:

Position Supervisor: Resident Director

POSITION DESCRIPTION:

The Resident Assistant (RA) is an integral member of the Residence Life team and is a one academic year commitment. The RA reports to and is directly accountable to the Resident Director of the building to which they are assigned. The RA works closely with the Residence Life team to serve, specifically, Rochester Christian University's residential student population. The RA lives, intentionally, with their residents to create and nurture a dynamic living of community, monitor and maintain a safe living environment, promote and protect the well-being of residential students, and contribute positively to the work of the Residence Life team.

Creating and Nurturing a Dynamic Living Community: The Resident Assistant will serve in the residence hall by mentoring residents, encouraging residents to become involved in the residential and campus community, and easing residential transitions.

- Develop and maintain positive relationships with residents through availability, accountability, creativity, credibility, and confidentiality.
- Mentor residents in personal, social, and spiritual development.
- Update door decorations for assigned residents and floor bulletin boards monthly

Monitoring and Maintaining Residents' Safety and Well-Being: The Resident Assistant will be responsible for day-to-day operations of the residence halls.

- Communicate all disciplinary problems promptly to a professional staff member(s) along with accompanying incident reports.
- Communicate Rochester Christian University community guidelines to all residents.
- Participate in regular on-call coverage as assigned by the professional staff member(s).
- Promote cooperation among residents in facility upkeep, open house hours, quiet hours, etc.
- Help residential students navigate conflict resolution.

Contribute, Positively, to the Work of the Residence Life Team: The Resident Assistant (RA) is expected to participate in staff training, which is designed to provide the RA with the necessary skills to perform their job responsibilities and meet expectations.

- Fulfill opening and closing responsibilities (i.e. Room Inventories, Maintenance/Housekeeping reports, Check In/Out Procedures, etc.)
- Attend and participate in staff meetings and individual one on ones with a professional staff member.

ELIGIBILITY REQUIREMENTS:

- Must maintain a 2.5 GPA and be in good judicial standing with Rochester Christian University. If the student fails to maintain a 2.5 GPA, the student will be placed on an Academic Success Plan with their immediate supervisor.
- Personal life supports the mission, values, and goals of Rochester Christian University.
- Preferably, a student with previous leadership experience
- Demonstrates enthusiasm for the university, students, faculty, staff, and co-curricular programming
- Posses an appreciation of the institution and its resources

- Communicates effectively both verbally and written; as well as interactively with various technologies
- Demonstrates sensitivity/interest in diversity/cultural differences; ability to effectively communicate with a variety of personalities
- Functions effectively in a team environment
- Exhibits analytical and problem-solving skills
- Demonstrated ability to prioritize multiple tasks and responsibilities

POSITION COMPENSATION: Compensation for Student Leaders is determined by individual financial aid packages and institutional awards. The basic compensation structure for a Resident Assistant is as follows:

- \$1,000 stipend to be paid bi-weekly over the course of the academic year
- Complimentary Private Room (\$5,890 value)